



**Wirral Met College**

# **Car Parking Enforcement Guidelines**

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## Wirral Metropolitan College

### CAR PARKING ENFORCEMENT GUIDELINES

Actions to be taken against illegally or inappropriately parked vehicles on WMC property.

<b>EVENT – Conway Park Campus / Twelve Quays Campus / Wirral Waters Campus</b>	
A vehicle not displaying a valid WMC pass* between 0830 hrs and 1545 hrs (Conway Park, Twelve Quays and Wirral Waters Campus)	Issue PENALTY NOTICE
A vehicle parked in designated disabled bay not carrying blue badge and a valid WMC pass	Issue PENALTY NOTICE
A vehicle parked on double yellow lines (these are emergency vehicle, access at all time routes), yellow hatching or any other warning instruction stating no parking or keep clear	Issue PENALTY NOTICE (exception – Blue badge holders with valid WMC Pass)
A contractors vehicle parked outside designated building work and van bays and not displaying valid temporary WMC pass	Issue PENALTY NOTICE
A vehicle parked after 1545 hrs on Conway park, Twelve Quays and Wirral Waters Campus ** on double yellow lines, yellow hatching or any other warning instruction stating no parking or keep clear	Issue PENALTY NOTICE (exception – Blue badge holders with a valid WMC pass)
WMC minibus transport	Separate arrangements to be clarified
A vehicle parked on paving area that is not a clearly designated parking bay	Issue PENALTY NOTICE

\*A valid WMC pass can be a **new** Staff Pass, Student Pass and Visitor Pass.

\*\*Student parking is allowed on ALL SITES **after 15.45** hrs only. Student blue badge holders authorised by the Additional Learning Support Manager will be issued with a parking pass for Birkenhead sites and are the only exceptions to student parking restrictions.

\*\*\*PENALTY NOTICE – First Parking and Wirral Metropolitan College.

Standard parking charge notice **£80**, reduced charge if paid within 14 days **£40**.

\*\*\*\*Car Registration Numbers will be requested from staff, to enable us to enhance the service, and clearly identify authorised members of staff.

\*\*\*\*\*There is an appeals process available, via First Parking, and this information is clearly provided on any parking tickets which are issued.

\*\*\*\*\*Any staff/students or visitors, reported for abusing the car parking enforcement staff, could be refused future entry into the College Car Parks.