



**Wirral Met College**

# Car Parking Enforcement Guidelines

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## **Wirral Metropolitan College**

### **CAR PARKING ENFORCEMENT**

#### Introduction

Parking enforcement at WMC College sites is intended to preserve parking spaces for its staff by preventing and deterring illegal, unauthorised or inappropriate parking by the public or students. It is not intended to punish or inconvenience staff members.

#### System upgrade

With effect from Monday 26<sup>th</sup> September 2022 new parking enforcement measures will be in place across the College Campuses; Twelve Quays, Conway Park, Hamilton and Wirral Waters but excludes Oval Campus car park which is administered by Wirral Borough Council.

#### ANPR System

The new system operates on an Automatic Number Plate Recognition (ANPR) system. The system automatically recognises the vehicle as that of a staff member once they have registered their vehicle on the system via Estates Department Administration.

WMC Staff members may register second or alternative vehicles on the system at any time via [parking@wmc.ac.uk](mailto:parking@wmc.ac.uk)

This system is controlled and enforced by ParkingEye Ltd on behalf of the College. It will issue parking enforcement fines as displayed to vehicles not registered as authorised to park.

Signage is displayed in all car parks and prominent signage will also be displayed at all gates to further discourage unauthorised users and reduce queuing at drop-off or pick up times.

Once their vehicles are registered WMC Staff need take no further action. No physical parking permit will be issued or be required to be displayed in vehicles.

#### Authorised Visitor Parking

Authorised visitors who require parking on site should complete the electronic sign-in at reception with their vehicle registration the data will be transferred to the parking database and no ticket will be issued.

#### Drop-off and pick-up

A 10 minute grace period is allowed for drop off and pick-up ie taxis etc.

The intention is to discourage vehicles inside the college gates therefore causing delay for others who require more time due to mobility or disability issues.

Parents or carers who regularly drop-off and collect a student with such issues can be registered on the system for the duration of a term.

Local Authority mini-buses and taxis who regularly drop off and collect students have been registered as authorised to park and will not be issued with any enforcement measures.

#### Student Parking

Students may park after 3.45pm only but will need to sign in via the esign system at reception with their registration to avoid a parking fine.

*Uncontrolled document when printed, refer to staff intranet for current version*

Appeals & Queries

Appeals against any enforcement fine should be directed to [parking@wmc.ac.uk](mailto:parking@wmc.ac.uk) The Director of Estates and Facilities will only act as client contact for ParkingEye Ltd

Any further questions should be directed to [parking@wmc.ac.uk](mailto:parking@wmc.ac.uk)